

Headingley Library Meeting Minutes

September 9, 2021

I. Call to order

Gail Bell called the Zoom meeting to order at 5:30 pm.

Present: Alison Au, Marilyn Bayrak, Gail Bell, Sharon Dyck, Pat Grierson, Bonnie Leullier, Wendy MacKenzie, and Jim Robson.

II. Approval of minutes from last meeting

Moved by Bonnie and seconded by Pat, the Minutes of the March 18, 2021 meeting were approved as circulated.

III. Librarian's Report

- a) Circulation stats for March through August – patron visits have consistently increased since we reopened in July. Children's circulations are almost double that of the summer of 2020. Our social media presence continues to increase. Increases in magazine and video circulations are a reflection of us being open for in-person browsing.
- b) Summer programming was very well-received and well-attended. Over 40 families participated in Makayla's online drawing lessons. Take-home craft kits were also very popular. Every program offered this summer was full with a waiting list.
- c) The library is currently requiring mask use for all visitors, as per provincial mandate. We are no longer quarantining returned items as the science no longer supports this. Public washrooms remain closed, as does access to the public computer. We will revisit this as we continue to monitor the Covid situation.
- d) Spending is on target for 2021. A small renovation is planned to add a study space in the former children's area upstairs. This will be paid for from our 2020 surplus.
- f) Alison attended the Community Networking Meeting in May.
- g) Alison also completed a spring course on HR policies, employment standards, policy writing and management.

- h) The library will offer a free webinar on September 30 to help patrons get the most out of their online reading experience through Libby.
- i) Hours – the library is currently open Monday to Friday 10-6 and Saturday 11-3. Opening until 7:00 pm one or two nights a week was discussed. This will be revisited in October.

IV. Municipal Report

- a) The paving of Wescana is almost complete.
- b) Repair to the walking path has been undertaken.
- c) Work will begin on Caron Road west of the perimeter, with 50% of the cost to be paid by the municipality and 50% by the province. A new subdivision between the Grand Trunk Trail and Roblin Blvd. is being introduced with a provision for 94 new homes, including a possible seniors assisted living facility, additional childcare, baseball diamonds and a treed park space.
- d) Bright Beginnings Daycare will continue to operate out of the south community center until June.
- e) MHRD has moved into its new building and now has a conference room available for meetings. The garage will be used as storage for Phoenix Rec.

V. New Business

- a) A policy statement was presented by Marilyn. Alison will work on this, together with any other policies which need updating, and will discuss at the next meeting.
- b) Flooring – the upstairs flooring is in need of replacement. Alison will contact Chris Fulsher regarding this.

VI. Next Meeting

- a) The next board meeting is scheduled for October 21, 2020 at 5:30 pm.

VII. Adjournment

- a) The meeting was adjourned by co-chair Sharon Dyck at 6:16 pm.