

# Headingley Municipal Library Board Meeting

December 3, 2019

## Minutes

1. Meeting called to order by Marilyn Bayrak at 2:11 pm. Present:, Bonnie Brown, Marilyn Bayrak, Sylvia Shettler, Wendy MacKenzie, Jim Robson, Sharon Dyck, Gail Bell.
2. Minutes of the October 22, 2019 meeting were adopted as circulated. (Gail, Wendy)
3. Librarian's Report presented by Bonnie Brown.
  - a. Latest stats circulated; other than eBooks, everything is up, on track for a record setting year.
  - b. We hosted the STEAM building challenge for kids and there is another one on Dec 11, in addition to a holiday craft night, and a daytime event on Jan 2 .
  - c. Kathie going to attend an outreach meeting in Oak Bluff for moms and tots.
  - d. The bookcase and books have been installed at Heartland Estates, as part of an outreach program for seniors in the community.
  - e. Textile and Fibre Artists of Manitoba will be displaying their works in an exhibit called "Manitoba Moments" throughout the library during January and February. They will be having a meet and greet on January 14 th during the afternoon and evening.
  - f. Dr. Phillippe Schott, author of The Accidental Veterinarian will be the guest author on January 23<sup>rd</sup> at 6:30.
  - g. Moved by Sylvia, seconded by Marilyn, to adopt the report as presented.  
Carried.
4. Financial Statements were circulated and presented by Bonnie Brown.
  - a. There is a discrepancy in the reporting of the MB tech grant and the deferred revenue. Corrected reports will be forthcoming.
  - b. A correction is made to the naming of the Govt of Canada grant (as opposed to summer student grant).
  - c. There was a question about the furniture last meeting, so Bonnie explained in some more detail. Most of the costs were for handyman services required. Also portable carts were purchased and in place now at Heartland Estates. Bonnie plans to have a separate category to set this information apart, and make it easier to identify.
  - d. The doors will be addressed after the strategic planning session has been completed.
  - e. Moved by Sharon and seconded by Jim to approve financial statement/report.  
Carried

5. New Business

- a. Marilyn presented a name for a new board member and the board moved to make the recommendation to council. Moved by Marilyn and seconded by Gail. Carried.
- b. Jim brought an update from the RM.
- c. Strategic Planning session was planned for January 21<sup>st</sup> 1-4pm (since rescheduled). There is a cost associated with this so people are asked to come and stay for the whole 3 hours. It is now planned for April 14th from 1-4.

6. Dates of the next meeting February 4th, 2020 at 2:00 at the library: Meeting adjourned at 3:34 pm. The following meeting will be March 17<sup>th</sup> at 2 pm to finalize the budget.

Submitted by Sylvia Shettler  
Secretary