Headingley Municipal Library
Board Meeting

February 21, 2017

Minutes

1. Meeting called to order by Marilyn Bayrak at 4:35 pm. Present: Bonnie Brown, Bonnie Leullier, Marilyn Bayrak, Gail Bell, Deborah Thorlakson. Absent: Jim Robson, Sylvia Shettler, Alana Chegus .
2. Minutes of the January 10, 2017 meeting were circulated. Moved by Deborah T and seconded by Marilyn B to adopt the minutes as circulated. Carried.
3. Librarian's Report presented by Bonnie Brown.
    a. Library stats reviewed as presented in the handouts. Circulation stats reviewed; slightly down in visits and circulation, but children's visits remain consistent and programs are popular.
    b. New web site has opened and has had very positive reviews.
    c. Bonnie has had no confirmation on the application for a summer student grant to cover the salary for Jessie.
    d. January 24th we hosted the Public Library Services meeting. Kathie presented regarding her MYRCA association. Alison talked about how she supports patrons on the E-readers. Bonnie & staff have done a major clean up of the computer files.
    e. Bonnie & staff to look into SPRUCE, a new library system that may be a better system for our needs. The current system used is designed more for schools & classroom use.
    f. Kathie to run 3 classes from school for the Author Visit Class. The author will be Lorna Nicholson.
    g. Andrea Geary is writing an article about the history of the Library for the Headliner, commemorating our community 25th Anniversary. It is actually the Library's 24th Anniversary this fall.
    h. Bonnie has forwarded a survey from Library Development in Manitoba that she is filling out & has asked that the board look it over in case they have some input or suggestions to add to this report before Bonnie submits it.

4. Financial Statements circulated and presented by Bonnie Brown.
    a. A $10K advance has been received from the R.M. to make up for year end expenses that were over budget due to the Children's Space costs. Patrick has reviewed the new budget and approved the figures based on last year's spend. He thought it was fair and workable.
5. Policy Reviews

a. Multipurpose Room: the policy was reviewed by the Board & approved but make a note to review every 2 years.
b. Selection & Collection Policy: policy was reviewed & approved by the Board subject to review in 2 years.
c. Moved by Deborah Thorlakson and seconded by Gail Bell to approve the Policies as presented. Carried.

6. Resolution: the R.M. has passed a resolution to approve Gail Bell & Alana Chegus as new members of the Library Board.
7. New Business
    a. 25th Anniversary Celebration on July 1st – we are open to suggestions from the committee on what contribution the Library Board can make.
    b. Manitoba Libraries Trustees Assoc. Meeting is Mar. 10Th in Selkirk, Bonnie & Marilyn may attend.
8. Date of the next meeting April 11th, 2017 at 4:30 at the library: Meeting adjourned at 5:50 pm.

Submitted by Bonnie Leullier
Recording Secretary